

Submitting Audio / Video Feedback to a Student

You can leave feedback to students as part of the grading process for assignments. In addition to written comments, you can also provide both audio and video feedback.

! To submit **audio feedback**, you will need to have a **microphone**.

To submit **video feedback**, you will need to have a **microphone** and a **webcam**.


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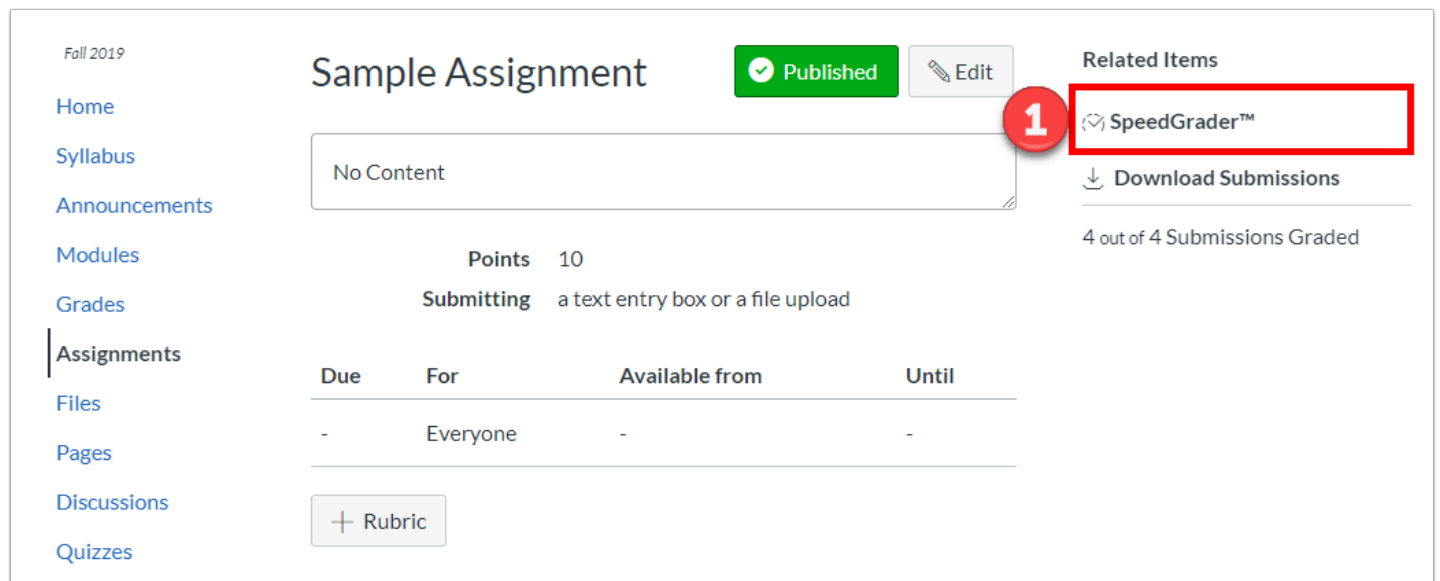
 **This article will address the following information:**

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Creating and Attaching a Recording

1. Navigate to the SpeedGrader for the assignment you want to leave audio / video feedback on.

 Review the articles on [Accessing the SpeedGrader from the Gradebook](#) and [Grading Assignments Using the SpeedGrader](#) for additional information.



Fall 2019

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Sample Assignment

✓ Published Edit

No Content

Points 10
Submitting a text entry box or a file upload

Due	For	Available from	Until
-	Everyone	-	-

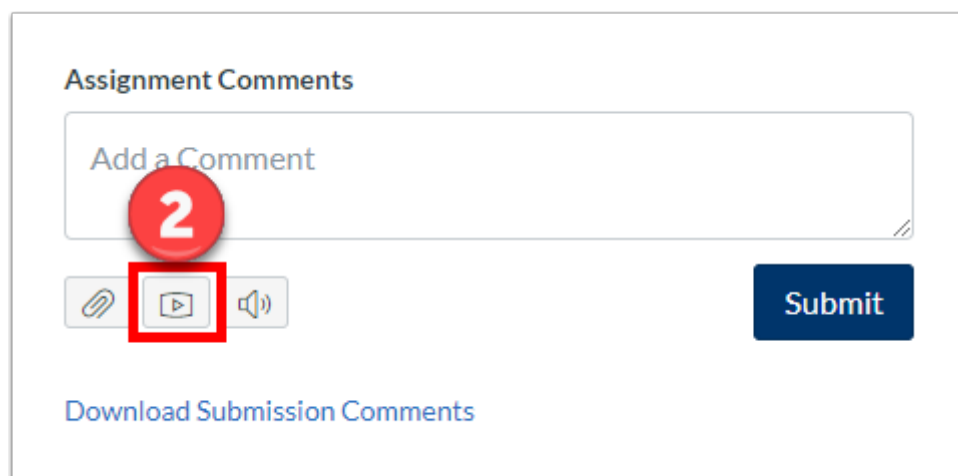
+ Rubric

Related Items

- 1 SpeedGrader™
- Download Submissions

4 out of 4 Submissions Graded

2. Under the "**Assignment Comments**" text box in the right-hand menu, click the **Media Comment** icon.
 - a. A pop-up window will appear.



Assignment Comments

Add a Comment


2 Media Comment

Submit

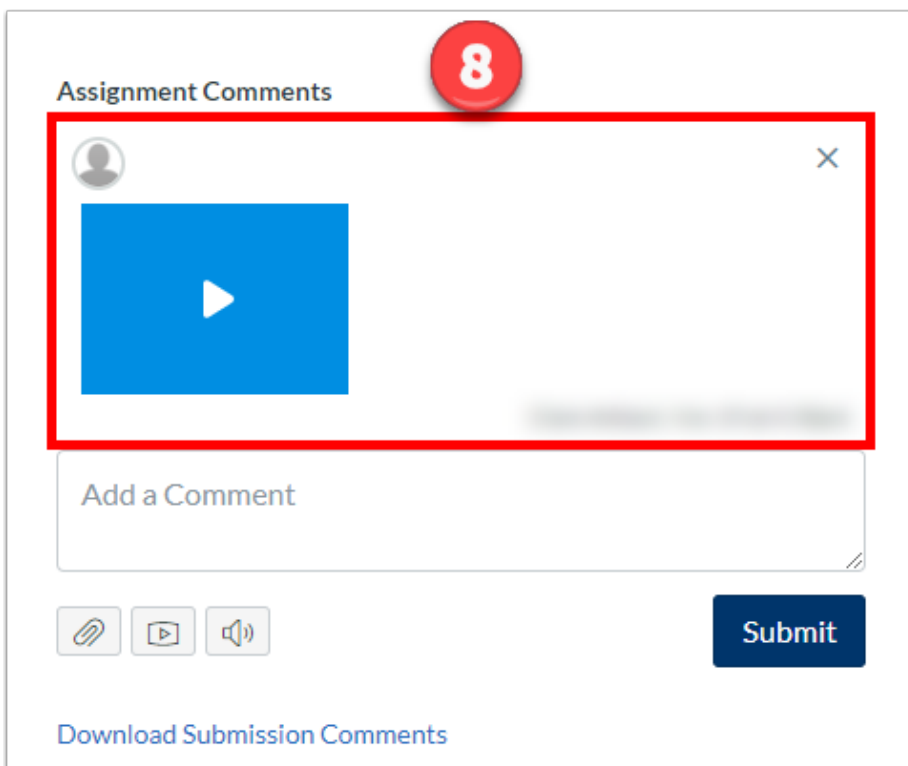
[Download Submission Comments](#)

3. In the pop-up window, make sure the "**Record Media**" tab is selected.

- a. See below on [how to upload an existing media file](#).
4. Click the "**Mic**" button to select which microphone you wish to use.
5. Click the "**Webcam**" button to select which webcam you wish to use.
 - a. For audio only, you can select the "**No Video**" option.

 Adobe Flash Player Settings may appear asking you to allow access to the microphone or webcam devices. Select "**Allow**" to be able to record.

6. Click "**Start Recording**" when you are ready to begin.
 - a. This will start a countdown to begin recording.
 - b. Click "**Finish**" when you are done.
7. When you are done recording, playback the audio / video for review. If you are satisfied with the recording, you can provide a **Name** for the recording and click "**Save**."
 - a. Otherwise, you can click "**Start Over**" to record again.
8. Once you are satisfied with and have saved the recording, your feedback audio / video will appear under the "**Assignment Comments**" heading.
 - a. You do not need to click "**Submit**" to save your audio / video feedback.

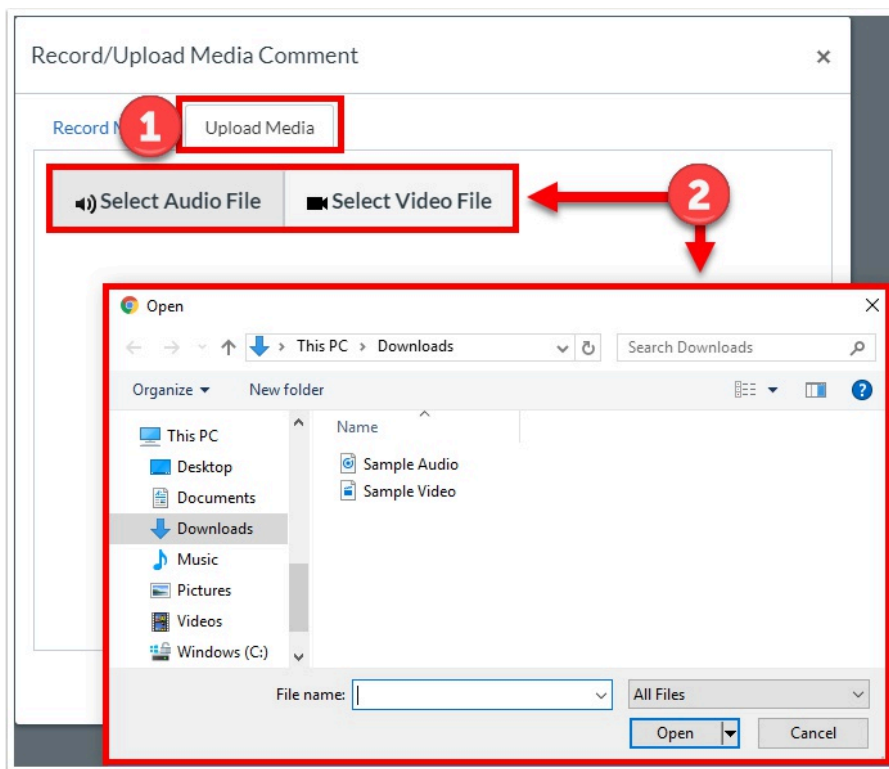


Uploading an Existing Recording

1. Go to the assignment you want to leave feedback on and click the **Media Comment** icon.
 - a. Select the **"Upload Media"** tab from the top of the pop-up box

💡 Review the articles on [Accessing the SpeedGrader from the Gradebook](#) and [Grading Assignments Using the SpeedGrader](#) for additional information.

2. Click **"Select Audio File"** for an audio only file, or **"Select Video File"** for a video file.
 - a. Either option will allow you to browse through your computer in a file picker window and select the file you wish to upload.



3. Once a file is selected, the media will be uploaded.
 - a. A **blue progress bar** will show its upload status.

Record/Upload Media Comment

Record Media Upload Media

Select Audio File Select Video File

Title: Sample Audio.wav

Sample Audio.wav 25.7MB

Submitting Media File...

4. You will not need to name the file, as the name will be whatever the file name is that is uploaded.
 - a. Once the blue progress bar reaches the end, it will automatically upload, and your feedback will appear under the "**Assignment Comments**" header.
 - b. You do not need to click "**Submit**" to save your uploaded file feedback.

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Assignment Comments

Add a Comment

Submit

[Download Submission Comments](#)

💡 For more help, please contact canvas@yale.edu.